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| **Assessed By:** | | **Kevin Lovett** | | | | | | | | | **Risk Assessment No:** | | | | | **RA17** | |
| **Hazard Identified:** | | **Use of Ladders and Stepladders** | | | | | | | | | **Date Reviewed:** | | | | | **June 2024** | |
|  | | | ***A*** | | | | | ***B*** | | | | ***C*** | | | | ***D*** | |
| **Who’s at Risk?** | | | | | **Severity** | | | | **Likelihood** | | | | **Risk Rating** | |
| **E** | | **C** | **P** | | **3** | **2** | **1** | | **3** | **2** | | **1** | **B x C = D** | |
| **🗸** | |  |  | | **🗸** |  |  | | **🗸** |  | |  | **9** | |
| Risk Assessment Ratings | **6-9 High Risk** | | | | | | **4 Medium Risk** | | | | | | | **1-3 Low Risk** | | | |
| **Key** | | | | | | | | | | | | | | | | | |
| **A**  E = Employees  C = Contractors  P = Public / 3rd parties | | | | **B**  3 = Death or Major injury  2 = Reportable injury  1 = Minor Injury – Time off unlikely | | | | | | | | **C**  3 = Very likely  2 = Possible  1 = Unlikely or Very Unlikely | | | | | |
| **Hazard Control Measures** | | | | | | | | | | | | | | | | | **Residual Risk** |
| * Ladders will only be used if all other forms of safe access have been considered and have been dismissed as impractical due to the time required to undertake the work or space requirements etc. * Consideration given to the above; ladders shall be used for short duration works only (approximately 15 minutes) if their use has been considered and authorised by the Site Supervisor –; * Ladders are to be secured adequately at all times either tied at the top or footed by a second person or adequate weights (suitable chocking used). * When used ensure that ladders and step ladders are thoroughly inspected prior to use and not used if there are bent or dented rungs or stiles or cracks / splits, inform the office if faults are found; * Ensure that before a ladder is extended and placed into position that a check is made for any overhead services that may be live e.g. cables etc. The ladder must not be used where they are present as inadvertent contract may be made. * Ladders must be positioned at a suitable angle i.e. 1:4 or 75 degrees. * Ensure ladders are always positioned against hard surfaces e.g. not guttering, uneven surfaces or windows etc.; * The maximum length of ladder to be used is 9 metres; * Never over-reach, come down and move the ladder or steps accordingly; * Step ladders and ladders must be suitable for commercial use and shall be of an industrial grade; * Keep your footwear clean, keep rungs and steps clean and be extra careful if the ladder has become wet; * When working on stepladders or ladders, three points of contact must be maintained at all times. Small tools shall be carried on a suitable tool belt; * Persons are not to stand beyond the 3rd step from the top when using step ladders; * When drilling, stepladders must always be positioned so that the treads are facing the wall to avoid lateral forces causing the ladder toppling over; * Ensure that you request assistance if a ladder is too heavy as it may become unbalanced and out of control when being moved if the move is not planned adequately. | | | | | | | | | | | | | | | | | **Low**  **(3)** |